

30-DAY TEMPORARY RESIDENTIAL ELECTRIC METER

Instructions for applying for a 30-day temporary RESIDENTIAL electrical meter for

Complete the top portion of the application beginning with:

- The address of the construction
- General contractor/owner name
- Complete address (including city and zip code)
- Occupational license number
- Building permit number (if known)

The contractor/owner must sign where indicated and the document must be notarized prior to being submitted to our office.

Should you have any questions or need additional information, please do not hesitate to contact our office between the hours of 8:00am to 4:00pm, Monday through Friday.

East Bank office is located at 1221 Elmwood Park Blvd., Suite 101 in the Joseph S. Yenni Building, Jefferson, LA 70123, Phone (504) 736-6935

West Bank office is located at 400 Maple Ave., Harvey, LA 70123, Phone (504) 364-3525

**JEFFERSON PARISH LOUISIANA
INSPECTION AND CODE ENFORCEMENT**

EAST BANK

1221 Elmwood Park Blvd, #101
Jefferson, LA 70123
(504) 736-6935

WEST BANK

400 Maple Ave
Harvey, LA 70058
(504) 364-3525

*****Application for 30-Day Temporary Electrical Meter for Residential*****

Address of Construction: _____

General Contractor Owner: _____

Address of Contractor/Owner: _____
(Complete Mailing Address) (Phone Number)

Occupational License No.: _____ Building Permit No: _____

Remarks:

All other inspections and certificates are to be completed within thirty (30) days from the date of the release of the meter. A Builder/Owner who fails to comply with the balance of the requirements to finalize a building will be sent a ten (10) day notice and a thirty-five dollar (\$35.00) investigations fee will be imposed at that time.

If it is impossible to obtain the necessary inspections and certificates, the contractor/owner must notify the Department of Inspection and Code Enforcement in writing. In the event the Contractor refuses to comply with the ten (10) day notice, the Parish will have the authority to suspend the electrical service at the said location until evidence is received and approved by the Department of Inspection and Code Enforcement that the necessary requirements have been satisfied.

It is understood that this building will not be occupied until a use and occupancy certificate has been obtained.

THIRD PARTY ACKNOWLEDGEMENT—IN THE EVENT THAT THE TITLED OWNER OF THIS BUILDING CHANGES WHILE THE 30 DAY TEMPORARY NON OCCUPANCY METER IS IN PLACE, THE UNDERSIGNED OWNER IS OBLIGED AND AGREES TO DISCLOSE THIS CONDITION.

Contractor/Owner Signature _____

Chief Electrical Inspector _____

Date of Meter Release _____ Expiration Date _____

SWORN TO AND SUBSCRIBED BEFORE ME

THIS, _____ DAY OF _____

Notary Public

ELECTRICAL _____

AIR CONDITION FILING _____

GAS FILING _____

PLUMBING FILING _____

WATER HEATER FILING _____

ROADS & BRIDGES _____

GRADE CERTIFICATE _____