

**JEFFERSON PARISH DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT
MECHANICAL SECTION
1221 ELMWOOD PARK BLVD.
JEFFERSON, LA 70123
(504) 736-6921**

APPLICATION FOR REFRIGERATION AND AIR CONDITIONING EXAMINATION

This application must be notarized and all questions answered in ink by the applicant. All applicants must be at least 18 years of age. The fee for this examination is \$50.00, made payable to Jefferson Parish Pooled Cash, just prior to taking the examination.

NAME _____
ADDRESS _____
CITY & STATE _____ ZIP _____ PHONE _____ AGE _____

IN ORDER TO QUALIFY FOR THIS EXAMINATION YOU MUST BE ABLE TO CIRCLE 1, 2, OR 3.

1. I have at least 5 years experience in the A/C and refrigeration trade.
2. I have at least 3 years experience in the A/C or refrigeration trade and a graduate of an A/C or accredited refrigeration trade school.
3. I have at least 1 year experience in A/C or refrigeration and a graduate of an accredited college or university.

AFTER SUCCESSFULLY COMPLETING THE EXAMINATION AND BEFORE A LICENSE IS ISSUED, APPLICANT MUST HAVE AND MAINTAIN AN ESTABLISHED PLACE OF BUSINESS AND MUST FURNISH AN OCCUPATIONAL LICENSE, MUST HAVE SOMEONE AVAILABLE FOR PHONE MESSAGES DURING BUSINESS HOURS, AND MUST CONFORM TO ALL ZONING LAWS OF THE PARISH.

ARE YOU PRESENTLY EMPLOYED IN THE A/C & REFRIG. TRADE? _____ BY WHOM? _____

LIST FORMER EMPLOYERS AND EXPERIENCE IN THE A/C & REFRIGERATION TRADE:

LIST SCHOOLS ATTENDED: _____

Give three trade references from licensed individuals having equal or higher license classifications than your application. These references should substantiate your listed years as previous experience. THOSE PERSONS WHO VOUCH FOR YOU MUST SIGN PERSONALLY.

I, the undersigned, believe that this applicant is qualified to sit for the above designated examination, per the Jefferson Parish Mechanical Code.

Signatures of Vouchers

License Numbers

Parish

Applicants Signature

OFFICIAL SEAL

A legal resident of _____ Parish of _____ and State of _____.

Personally appeared before me for the purpose of attesting that the above statements are true and correct.

Sworn to and subscribed before me. Notary, this _____ day of _____ 20_____.

THIS APPLICATION SHOULD BE TURNED IN AT LEAST ONE WEEK BEFORE THE EXAM.

***THIS APPLICATION EXPIRES AFTER SIX MONTHS.**