

Jefferson Parish Workforce Development Board Planning/Executive Committee Meeting

Tuesday, September 13, 2016 at 1:00 PM
Joseph S. Yenni Building, Room 303
1221 Elmwood Park Blvd.
Jefferson, LA 70123

I. Welcome

Meeting called to order at 1:00 p.m. by WDB Chairman, Mr. Pyburn. Quorum was present.

Executive Members Present: Tom Pyburn, Lisa Jennings, Thelma Ceballos-Meyers

Planning Members Present: August Santos, Erin Landry, John Valenza III, and Tom Pyburn

Other Member(s) Present: Aveline Lewis

Also Present: Alice White and Sharon Wegner

Guest Present: Hispanic Chamber; Blanca Robinson (President), Juan Barreto (Vice President), Fernando Arriola (Director), Mayra Pineda (Director of the Hispanic Chamber)

Executive and Planning Members Absent: Tom Jones, August Santos, Al Robichaux, Andy O'Brien, Lloyd Harris, and Scott Murphy.

II. Hispanic Chamber

- A. Mr. Arriola addressed the board with gratitude and thanks for the opportunity to provide Career Services to the Hispanic Community. He discussed some of the past problems and stated that the Hispanic Chamber was willing to make necessary changes to improve the program.
- B. Ms. White briefly spoke on the past problems the Hispanic Chamber encountered and advised the Chamber that these challenges needed to be addressed moving forward with the new contract for 2016-2017.
- C. Ms. Wegner provided the Chamber with suggestions that could strengthen the success of the program. The suggestions included ensuring that the enrollment process is complete, tracking enrollments with better performance outcomes, and measuring participant's levels of progress by Pre and Post testing within 30 days.

III. Approval of Minutes (Executive)

- A. Mr. Pyburn motioned to approve meeting minutes from July 6, 2016.
 - B. Ms. Jennings first the motion.
 - C. Ms. Ceballos-Meyers seconded the motion.
- YEAS 3. OPPOSED 0. ABSTAINED 0.**

IV. Current Contracts (Budget/Status Report)

- A. Mr. Pyburn motioned to approve adjusting the Hispanic Chamber request to decrease the number of participants from 100 to 75.
 - B. Ms. Jennings first the motion.
 - C. Mr. Pyburn seconded the motion.
 - D. Ms. Ceballos-Myers abstained.
- YEAS 2. OPPOSED 0. ABSTAINED 1.**

V. Other Business-Membership

- A. Ms. Alice White spoke about recruiting new members for the board.

VI. Adjournment

- A. Mr. Pyburn motioned to adjourn the meeting.
- B. Ms. Ceballos-Meyers first the motion.
- C. Motion was seconded by Ms. Jennings.

Meeting was adjourned at 2:10 p.m.