

# Jefferson Parish Workforce Development Board Quarterly Meeting

Tuesday April 26, 2016  
8:30 AM – 10:30 PM  
The Red Maple Restaurant  
1036 Lafayette Street  
Gretna, LA 70053

## **I. Call to Order – Mr. Tom Pyburn, WDB Chairman**

The meeting was called to order by Mr. Pyburn at 8:40 a.m.

*Quorum was met*

Members Present: Thelma Ceballos-Meyers, Lloyd Harris, Jedidiah Jackson, Lisa Jennings, Tom Jones, Teresa Lawrence, Lucy LeJeune, Aveline Lewis, Anthony Ligi, Jr. Larissa Littleton-Steib, Rachel Mackey, Mike Mitternight, Andy O'Brien, Bill Peperone, Tom Pyburn, Stacie Retzlaff, Al Robichaux, August Santos, David St. Etienne

Members Absent: Joe Ewell, Clint Landry, Erin Landry, Angela Latino-Geier, Scott Murphy, John Valenza, III

*Also Present:* Brenda Nelson, Sharon Wegner, Alice White

## **II. Approval of Minutes – January 26, 2016 (Action Item)**

- a. Mr. O'Brien would accept a motion to approve the January 26, 2016 minutes.
- b. Mr. Santos seconded the motion
- c. **AYES 19. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

## **III. Executive Committee – Mr. Pyburn, WDB Chair**

In reporting of the Executive Committee, Mr. Pyburn stated that the meeting focused on reviewing the proposals that were submitted for the RFP's.

- a. Mr. Pyburn stated that the Oath of Office forms went to the state. However, Jefferson Parish also wants an original. He stated all members need to sign another Oath of Office form.
- b. Mr. Pyburn stated for the current contract status Delgado has spent about 69% and they are on track, as well as, Louisiana Green Corps. There are details on some of the reviews and monitoring guide. The monitoring guide is something we do to make sure we basically inspect our contracts to see if there are doing what they are supposed to.

## **IV. Youth Council – Ms. Lisa Jennings – Committee Chair (Action Item)**

Ms. Jennings stated after looking at the proposals for the youth, we decided we would approve Delgado for \$300,000. Forelle was denied any funding, and we deferred Kedila and Louisiana Green Corps.

- a. Ms. Jennings stated we have a problem with the new participants coming in. Also, there appears to be some double dipping with the students.
- b. Ms. Jennings also stated based on the estimated budget we still have the \$925,000 for the youth.
- c. Ms. White stated our budget is close to \$570,000 we may have mentioned \$400,000, but when we looked at it closely we are going to be at \$571,000.

- d. Mr. Pyburn stated to recap we really like what they are doing but Kedila in particular is someone we don't have any history with. However, we felt like they were someone we could try something with, but we couldn't fully fund them. Our recommendation would be to try and fund them at some level. We will see how they do and maybe in the future they can be a provider.
- e. Mr. Pyburn stated that with Louisiana Green Corps we have been with them for a while and we need to have further discussion. However, the recommendation from the Executive Committee to the Board is that we fund Delgado at \$300,000 and defer Kedila and Louisiana Green Corps.
- f. Ms. Lewis would make a motion accept Delgado's Community College proposal for \$300,000.
- g. Mr. St. Etienne seconded the motion.
- h. **AYES 18. OPPOSED 0. ABSTAINED 1. MOTION CARRIED**

Mr. Jones asked the question are we going to be able to give the planning committee the ability to defer when they meet, and if we find it acceptable to approve. Or do we have to wait until the next meeting.

- a. Mr. Pyburn stated we will set a deadline for both of them to submit another proposal. Then the Planning Committee can review that and make a recommendation to the Executive Committee which does have the power to approve the recommendation and bring it up for ratification at the next meeting.
- b. Mr. Jones made a motion to defer Kedila
- c. Ms. Littleton-Steib seconded the motion.
- d. **AYES 19. OPPOSED 0. ABSTAINED MOTION CARRIED**
- e. Ms. Jennings made a motion to defer Louisiana Green Corps.
- f. Ms. LeJeune seconded the motion.
- g. **AYES 19. OPPOSED 0. ABSTAINED MOTION CARRIED**
- h. Mr. Jackson made a motion not to approve Forelle Consulting Group
- i. Mr. O'Brien seconded the motion.
- j. **AYES 19. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

**V. Planning Committee – Mr. Tom Jones – Committee Chair (Action Item)**

Mr. Jones stated at the meeting there were two proposals to review. The committee recommended that Delgado Community College be funded, and we decided to defer the Hispanic Chamber of Commerce.

- a. Ms. Santos would accept a motion to approve Delgado Community College
- b. Mr. St. Etienne seconded the motion.
- c. **AYES 18. OPPOSED 0. ABSTAINED 1. MOTION CARRIED**

Mr. Jones stated relative to the Hispanic Chamber of Commerce their proposal needed some help. The committee felt we definitely want to have a relationship with them, however some adjustments have to be made. As such, we communicated we would like for them to resubmit their proposal. However, in the minutes it states July 1<sup>th</sup> it is actually July 15<sup>th</sup> that they have to resubmit their proposal.

- a. Mr. Robichaux made a motion to approve to defer the Hispanic Chamber of Commerce.
- b. Ms. Littleton-Steib seconded the motion.
- c. **AYES 17. OPPOSED 0. ABSTAINED 2. MOTION CARRIED**

**VI JumpStart – Lucy LeJeune – Jefferson Parish Schools System- Youth Committee Member**

Ms. LeJeune she stated 18 months ago a presentation was made regarding Jump Start. We are 18 months into a four year warranty now with JumpStart which is a Career Tech Education program.

- a. In 1995 the federal government gave us some federal seed money to start what was school-to-career programs, and to start areas of concentration in the high school curriculum.
  - b. The students had to complete six courses and set up a career pathway which were called areas of concentration.
  - c. There is a change in the program and they are phasing out areas of concentration in starting the JumpStart program. It is now nine credits required instead of six.
  - d. Another vital change to the program is students also have to graduate with some type of industry credential, such as Microsoft Office Word, Customer Service, or AWS Welding. The students have to leave the program with some type of credential.
  - e. The state last session combined the graduation requirements with TOP's. Now JumpStart follows the curriculum for the TOP's Tech pathway.
  - f. JumpStart has made us more aware of economic development and we put in our resources into programs which creates business partners.
- Mr. Pyburn stated hopefully as we progress in getting more in line with WIOA, we will focus more on education, or more missions with the board in making that connection with education.

#### **VII Open Discussion/Other Business**

Mr. Robichaux stated May 3<sup>rd</sup> is Give New Orleans Day. Please remember your favorite charity. We hope that you would consider The Jefferson Council on Aging. We have about 440 people waiting on the list for food every day and the average person is about 82 years old.

Mr. Pyburn said he has been talking about trying to do a board orientation or training for new members. We have been bogged down with other things, and we are finished with that.

He stated he wanted to get a better understanding of WIOA. Last week, Ms. Jennings attended a program at the state capitol.

He also stated he would like to start training, however, the debate is do we have a separate meeting, or may set it up for the next board meeting. He stated it is probably best to do it at the next meeting and everyone stay for about a half hour after the meeting. He stated he is committed to putting something together for the next board meeting.

#### **VIII Motion to Adjourn**

- a. Mr. O'Brien made a motion to adjourn the meeting.
- b. Mr. Jones seconded the motion.
- c. **AYES 19. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**