

# Jefferson Parish Workforce Development Board Executive Committee Meeting

Friday April 21, 2016

9:30 AM – 11:00 PM

Joe Yenni Bldg., Meeting Room 303  
1221 Elmwood Park Blvd., Jefferson, LA 70123

## I. Welcome – Mr. Pyburn, WDB Chairman

The meeting was called to order by Mr. Jones at 9:30 a.m.

*Quorum was met*

Members Present: Thelma Ceballos-Meyers, Lisa Jennings, Tom Pyburn,  
Sharon Wegner

Members Absent: Tom Jones, Darryl Ward

*Also Present:* Cynthia Justiniano, Aveline Lewis, Brenda Nelson, Alice White

## II. Approval of Minutes – March 29, 2016 (Action Item)

a. Ms. Jennings would accept a motion to approve the March 29, 2016 minutes.

b. Ms. Meyers seconded the motion

c. **AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

## III. Current Contracts (budget/status)

Ms. Justiniano gave an update on the current contracts and budget.

a. Delgado Community College was awarded the amount of \$193,544 for the Intensive Program, and 56% of the contract was spent as of April 20, 2016. The balance is \$84,376.

b. Delgado Community College was awarded the amount of \$284,600 for the Youth Program, and 69% was spent and the balance is \$89,257.

c. LA Green Corps contract was awarded in the amount of \$138,000 for the Youth Program and 82% was spent and the balance is \$25,115.

d. Ms. Justiniano stated that the WIOA budget which is an estimate as of June 30, 2016 for the youth is \$67,929. Ms. White stated that we need to hold off on discussing the WIOA budget until Monday.

## IV. Planning Recommendations

Mr. Pyburn stated the Planning Committee reviewed the proposals submitted in response to our RFP. We received two proposals, and after review and grading, the Planning Committee made two recommendations on both of these.

a. The first proposal was from Delgado Community College, their score is ranked pretty well.

b. The Planning Committee recommended to the Executive Committee that we would recommend to the Board their proposal as is, in the amount of \$206,706 for the fiscal year 2016-2017. Ms. Lewis asked what are the funds available. Mr. Pyburn stated there are enough funds.

c. Ms. Ceballos-Myers would accept a motion to recommend to the Board to approve Delgado Committee College.

d. Ms. Jennings seconded the motion.

**e. AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

Mr. Pyburn stated that unfortunately, we can't vote on the Hispanic Chamber's proposal.

a. He will explain to the board meeting on Tuesday that we didn't have a quorum.

The committee recommend that we defer because the proposal is deficient.

b. Ms. White stated that we gave them an extension until July 1<sup>st</sup> to resubmit.

Mr. Pyburn stated the next item is to review are the recommendations from the Youth Committee, and there were four proposals Delgado, Forelle, Kedila, and Louisiana Green Corps.

a. Ms. Jennings stated we went through how the grading system works. Basically, we took one and went through the wording. Because we couldn't figure out what they were looking for. We felt like Kedila has the people we are looking to employ. He has the ground connection, but no tools to put it all to work and how it is all going to be developed.

b. Ms. Wegner stated it appeared to her that they were trying to operate as a transition center instead of a training center for both Kedila and Forelle.

c. Ms. Wegner also stated we need to keep in mind the purpose of this department is to get people a job, that is how we measure how many people take advantage of Delgado's services and actually get employment, because that is what is important.

d. Ms. Lewis stated that the theme with the three in terms of WIOA and being innovative and best practices, the last three represent the spirit of WIOA in terms of the approach for people who have not benefited from traditional training models that is how they are presented, and that is how they work and are community based.

e. Mr. Pyburn stated one of the projects for the Youth Committee over the next year is to breakdown the RFP and fine tune it.

f. Ms. Wegner stated LA Green Corps is not finished yet. We did a check and they are not doing as well as Delgado.

g. Mr. Pyburn stated that we are leaning towards liking Kedilah, Delgado and possibly LA Green Corps. We are looking at having youth contracts at \$400,000 to \$425,000. There is no way we can fund Forelle at all.

f. Mr. Pyburn would accept a motion to not fund Forelle's proposal.

g. Ms. Jennings seconded the motion.

**h. AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

**V. Youth Recommendations**

Mr. Pyburn stated that we want to recommend to the Board that we fund Delgado for \$300,000

a. Ms. Ceballos-Meyers would accept a motion to approve Delgado for \$300,000.

b. Ms. Jennings seconded the motion.

**c. AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

Mr. Pyburn also stated that we defer on Kedila and Green Corps, until we have had a meeting with the understanding that we want to fund them, but how with the remaining money we have.

a. Ms. Ceballos-Meyers made a motion to defer Kedila until we meet with them.

b. Ms. Jennings seconded the motion.

**c. AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

d. Ms. Jennings made a motion to defer LA Green Corps.until we meet with them.

e. Ms. Ceballos-Meyers second the motion.

**f. AYES 3. OPPOSED 0. ABSTAINED 0. MOTION CARRIED**

**VI Other Business**

Ms. White prefers that the Oath of Office forms be signed with a blue pen. No other business was discussed.

**VI. Adjournment**

Meeting was adjourned at 10:55 a.m.