



The Parish of Jefferson

Interested Contractor Application – Elevation Instructions

Submission of Application

The application can be returned to the Department of Floodplain Management and Hazard Mitigation by -

Email at:

JPFloodplain@jeffparish.net

or

Delivering in person or Mail to:
1221 Elmwood Park Blvd Suite 801
Jefferson LA 70123

Intent

The Department of Floodplain Management and Hazard Mitigation seeks to compile a list of contractors interested in performing Elevation services for property owners that receive elevation grant funds through the Federal Emergency Management Agency (FEMA), the Housing and Urban Development (HUD), the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP), the Coastal Protection and Restoration Authority (CPRA), Increased of Compliance (ICC), or any other source not identified here.

Grant timelines are often limited and properties owners need a quick references of firms interested in performing the services, often resulting in time being lost with soliciting bids from uninterested firms. The compiled list will be provided to property owners at the time of Grant Kickoff meeting to facilitate the bid process.

The interested list will also be used by the department to disseminate information regarding changes in program regulations or provide announcements regarding times of meetings where all interested contractors may attend and interact with property owners.

The List

The initial list will be compiled 15-days after the application is placed on the Department of Floodplain Management and Hazard Mitigation Webpage. The list will then be amended as additional complete applications are submitted to the department on the first (1st) of each month as needed.

The most current list will be provide to property owners at the time of their Grant Kickoff meeting. Updated lists will only be provided after a Grant Kickoff meeting if a property owner requests the information from the Department of Floodplain Management and Hazard Mitigation.

The list will be in Alphabetical Order according to the name on file at the State Licensing Contractor's Board per the license number provided in the application.

Sample Columns of the List are:

Company Name	Address	Phone Number	License Number
A Firm	123 Main City State Zip	(504)555-1234	xxxxx
B Firm	456 Main City State Zip	(504)555-1567	xxxxx
C Firm	789 Main City State Zip	(504)555-1891	xxxxx

Applicable Federal, State, and Local Laws (Compliance Provision)

The following list may not be applicable for all properties, however may be applicable for some properties depending on the funding source(s). See full explanation of Compliance Provisions at <http://www.jeffparish.net> Floodplain Management and Hazard Mitigation Department Page

Equal Employment Opportunity	Compliance with the Office of Management and Budget	Notice of Requirement for Affirmative Action
Certification of Non-Segregated Facilities	Access to Records – Maintenance of Records	Section 109 of the Housing and Community Development Act
Section 3 of the Housing and Urban Development Act of 1968	Section 503 of the Rehabilitation Act of 1973	Section 504 of the Rehabilitation Act of 1973, As Amended
Standard Federal Equal Employment Opportunity – Construction Contract Specifications	Activities and Contracts Not Subject to Executive Order 11246, As Amended	Special Conditions Pertaining to Hazard, Safety Standards and Accident Prevention
Flood Disaster Protection	Civil Rights	Inspection
Provisions Required by Law Deemed Inserted	Debarments, Suspension, and Ineligibility	Certification of Compliance with Air and Water Acts
Patents	Copyrights	Termination for Cause
Termination for Convenience	Energy Efficiency	Sub-Contracts
Conflict of Interest	Protection of Lives and Health	Breach of Contract Terms
Reporting Requirements	Changes	Personnel
Anti-Kickback Rules	Assignability	Interest of Contractor
Political Activity	Age Discrimination Action of 1975	Discrimination Due to Beliefs
Confidential Findings	Lobbying	Federal Labor Standards Provision