

Fiscal Year _____

**CRIME VICTIMS ASSISTANCE
ALLOCATION REQUEST WORKSHEET – PART 1**

Applicant Agency: _____

Title of Program: _____

Contact Person: _____ Telephone #: _____

Current Subgrant # _____ # years program has received VOCA funds _____

Give % of types of victims to be served by VOCA funded program.

Sexual Abuse	_____ %	
Spouse Abuse	_____ %	
Child Abuse	_____ %	
Previously Underserved	_____ %	Type of underserved: _____
Other	_____ %	Explain: _____

If continuation program, submit one paragraph below summarizing the past years activities, any difficulties in implementation and any planned changes in program operations. **Do NOT exceed space provided.**

If new program, submit one paragraph below summarizing the intent of the project. **Do NOT exceed space provided.**

Include only 2 goals and only 2 measurable objectives for each goal for your project (new or continuation). If yours is a new program, estimate reasonably. If victim service, estimate # of victims to be served by this project. If this is a training only grant, estimate # of persons to be trained.

FISCAL YEAR _____

**CRIME VICTIM ASSISTANCE
ALLOCATION REQUEST WORKSHEET – PART 2**

Title of Program: _____

Applicant Agency _____

BUDGET

Provide estimated budget for this project. For match, indicate categories where match is located.

SUBTOTALS

100. Personnel _____

Total Salaries Per Year Funded By Grant _____

How Many Persons Funded By Grant? _____

200. Fringe Benefits _____

Fringe Benefits are not to EXCEED 30% Of Total Salary

Include All That Are Applicable:

Either Social Security or ONE bona fide retirement plan
(Public or Private), Medicare, Health/Life Insurance,
Workman's Comp, and Unemployment.

300. Travel _____

Who Will Travel? _____

Where? _____

How Many Miles? _____

400. Equipment _____

List: _____

500. Supplies _____

List: _____

600. Contractual/Consultants Services _____

For What Purpose? _____

800. Other Direct Costs _____

TOTAL FEDERAL FUNDS _____

TOTAL CASH MATCH _____

TOTAL IN-KIND MATCH _____

GRAND TOTAL _____